



**PUNJAB STATE COUNCIL FOR SCIENCE &
TECHNOLOGY**

(A State Govt. Undertaking)

2nd Floor, MGSIPA Complex, Institutional Area,

Sector 26, Chandigarh- 160 019

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**Punjab Government initiative under Ghar Ghar Rozgar
RECRUITMENT-2021**

Advertisement No.PSCST/Admn/1/2021

(Last date for receipt of Applications:18.03.2021)

Punjab State Council for Science and Technology (PSCST) is a Scientific & Industrial Research Organization recognized by DSIR, Govt. of India. It has conceptualized and brought in world class S&T infrastructure in the State, provided cleaner technologies for mass replication by small and medium industries and demonstrated several technological solutions for socio-economic development at grass root level. Under Mission Innovate Punjab, PSCST strives to assess, synergize and augment STI ecosystem in the State. In order to champion the functions envisioned under this Mission, PSCST invites applications from enthusiastic, motivated young Indian nationals for the following posts.

1. Deputy General Manager-1

(Under Startup Facilitation Division)

Consolidated Salary: Rs.1,20,000/- per month (including all statutory liabilities) + 3% increase per annum.

Essential Qualification & Experience:

Doctorate Degree in Natural or Agricultural Sciences OR Master's Degree in Natural or Agricultural Sciences with MBA/PGDM/PGDBM OR Bachelor's Degree in Engineering or Technology with MBA/PGDM/PGDBA from a recognized University/Institution.

Ten Years' experience in Industry/Academic Institutions/Science & Technology Organizations or Scientific activities & services out of which 5 years should be in Startup Ecosystem development at Senior Management level.

Desirable Qualifications & Experience:

MBA in Entrepreneurship Development

Experience in Industrial Parks/Knowledge Parks/Incubators/Accelerators

The candidate should possess leadership qualities and good communication & networking skills.

Age: The maximum upper age limit as on 01.01.2021 shall be 45 years.

Note: The selected candidate will initially be appointed for a period of five years, including one year probation.

2. Senior Program Manager – 1 (Reserved for SC Category)

(Under Startup Facilitation Division)

Consolidated Salary :Rs.67,000/- per month (including all statutory liabilities) + 3% increase per annum.

Essential Qualifications & Experience:

Masters' Degree in Natural or Agricultural Sciences or Bachelor's Degree in Engineering or Technology with MBA/PGDM/PGDBM from a recognized University/Institute.

Four years' experience in Incubators/Start-ups/Entrepreneurship Development/Developmental Projects.

Desirable Qualifications & Experience :

Doctorate Degree in Natural or Agricultural Sciences or Master's Degree in Engineering or Technology.

Age: The maximum upper age limit as on 01.01.2021 shall be 35 years.

Note: The selected candidate will initially be appointed for a period of five years, including one year probation.

3. Senior Scientist (Tech. Transfer) – 1 (Reserved for SC Category)

(Under Research Facilitation Division)

Consolidated Salary :Rs.67,000/- per month (including all statutory liabilities) + 3% increase per annum.

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Essential Qualifications & Experience:

Masters' Degree in Natural or Agricultural Sciences or Bachelor's Degree in Engineering or Technology with MBA/PGDM/PGDBM from a recognized University/Institution.

Four years' experience in Technology Management/IP Management/Developmental Projects/Policy & Planning.

Desirable Qualifications & Experience :

Doctorate Degree in Natural or Agricultural Sciences or Master's Degree in Engineering or Technology. Working experience in Technology Transfer or Commercialization/Technology Licensing and Acquisition. The candidate should possess excellent communication and networking skills.

Age: The maximum upper age limit as on 01.01.2021 shall be 35 years.

Note: The selected candidate will initially be appointed for a period of five years, including one year probation.

4. Assistant Engineer (AE) : 1

Consolidated salary: Rs.30,000/- per month (including all statutory liabilities)

Essential Qualification & Experience:

B.E./B.Tech. in Civil/Mechanical/Chemical/Environmental Engineering with minimum 70% marks or equivalent CGPA OR GATE qualified. Should have passed Punjabi at Matriculation level.

Desirable Qualification & Experience:

Master's Degree in Chemical or Environmental Engineering.

Working experience of study of combustion processes and implementation of Energy Conservation Measures in metallurgical units/Brick Kilns/Boilers, construction and supervision of civil works etc.

Age: The maximum upper age limit as on 01.01.2021 shall be 37 years.

Note: The selected candidate will initially be appointed for a period of one year.

5. Multi Task Operator: 1 (Reserved for SC category)

Consolidated salary:Rs.29,000/- (including all statutory liabilities) + 3% increase per annum.

Essential Qualifications:

Bachelor's Degree of a recognized University/Institute. Should have passed Punjabi at Matric level.

Will have to qualify stenography test at a speed of 80 wpm in English and 50 wpm in Punjabi, to be transcribed at a speed of 15/20 wpm, respectively.

Knowledge of Computer:

Possesses atleast one hundred twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from Govt. recognized Institution or a reputed Institution, which is ISO-9001 certified. OR Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Government of India.

The selected candidates will be required to do multitasking, in addition to dictation/typing work.

Age: The maximum upper age limit as on 01.01.2021 shall be 37 years.

The interested eligible candidates may apply on the prescribed performa available on our website: pscst.punjab.gov.in, along with self attested testimonials, experience certificates, if any, and demand draft worth Rs.100/- drawn in favour of **Punjab State Council for Science and Technology** payable at Chandigarh. The applications complete in all respect, along with testimonials, experience certificate etc. must reach this office **latest by 18.03.2021, through Registered Post**. The name of post applied for must be super scribed at the top of the envelope. PSCST reserves its right to reject any or all applications without assigning any reason.

General Information & Conditions:

- The applicant must be a citizen of India.
- All applicants must fulfill requirements of the post and other conditions stipulated in the advertisement as on the last date of submission of application i.e. 18.03.2021. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of submission of application.
- In case of receipt of large number of applications, only short listed candidates will be called for test/interview. The criterion for short listing the candidates will be on the basis of marks obtained

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- by a candidate in the essential qualifications and/or experience gained in the relevant field. The list of short listed candidates will be uploaded on the website of PSCST under 'Job Opportunities'.
- d. In case of Universities/Institute awarding CGPA etc. candidates are requested to convert the same into percentage based on the formula as per their university/institute guidelines.
 - e. The application for each-post should be accompanied by self-attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized Universities/Institutions etc. Incomplete applications received without the required certificates/documents are liable to be rejected.
 - f. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
 - g. The period of experience in a discipline /area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications. Experience certificate must be issued from competent administrative authority of the concerned organization.
 - h. Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. The vigilance clearance should also be submitted. However, advance copy of the application may be submitted before 18.03.2021, 17.00 Hrs. IST.
 - i. Candidates should specifically note that the applications received after the closing date for any reason, whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by Council.
 - j. Incomplete applications (i.e. without photograph, unsigned and applicable testimonials etc.) will not be entertained and will be summarily rejected.
 - k. The decision of PSCST in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/interview will be final and binding on the candidates.
 - l. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.

RELAXATIONS:

- a. The upper age limit is relaxable upto 05 years for SC category candidates as per Government orders in force only in those cases where the post is reserved for SC category, on production of relevant certificate in the prescribed format signed by the specified authority at the time of interview.
- b. Upper age limit is also relaxable upto five years for the employees working in Council, Govt. Departments, autonomous bodies and public sector undertakings. This relaxation is admissible to such of the government servants as are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the posts, recruitment to which has been advertised.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

- A. Coloured photograph pasted on the form and signed across in full.
- B. Self-Attested photocopy of 10th/12th class certificate indicating Date of Birth.
- C. Self-Attested photocopies of all education qualifications certificates as well as mark sheets.
- D. Self-Attested photocopy of Caste, in case of reserved category.
- E. Self-Attested photocopy of experience certificates, if any.
- F. All other supportive documents in support of the application.

Additional Director (Admn.)

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