



Punjab Biodiversity Board

(Department of Science, Technology & Environment, Govt. of Punjab)

O/o Punjab State Council for Science & Technology (PSCST), MGSIPA
Complex, Sector-26, Chandigarh-160019, Phone No. 0172-2792325

Recruitment Notice

Last Date for receipt of applications: 03.11.2022

Punjab Biodiversity Board invites applications for the following post to be filled up purely on contract basis:

Name of Post	No. of Post	Monthly Emoluments (including all statutory liabilities)
Technical Officer	One (Reserved for SC category)	Rs. 31,000/- + HRA


Qualifications: Post Graduation Degree in relevant subject.

The detailed advertisement giving qualifications, other terms & conditions and Application Performa are available on website: www.pscst.punjab.gov.in.

Further information, corrigendum etc., if any, in this regard will be uploaded above mentioned Website and no separate notice will be published in the newspapers.

**Sd/
Member Secretary**

Detailed Advertisement for uploading on the website

	<p style="text-align: center;">Punjab Biodiversity Board (Department of Science, Technology & Environment, Govt. of Punjab) O/o Punjab State Council for Science & Technology (PSCST), MGSIPA Complex, Sector-26, Chandigarh-160019, Phone No. 0172-2792325</p>
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Detailed Advertisement for the Post of Technical Officer (SC Category)

Name of Post: Technical Officer (1) (Reserved for SC Category)

Essential Qualifications: Post Graduate Degree in Botany/ Zoology/ Environment Science/ Forestry/ Agriculture with NET qualification or candidates having minimum 70% marks in above mentioned streams of Post-Graduation. Punjabi upto Matriculation.

Desirable Qualification: Ph.D. in above mentioned streams. Preference will be given to candidates with previous experience of working with local communities and NGOs w.r.t biodiversity conservation, data collection and compilation, capacity building, project preparation, etc.

Job Requirement: Operationalization of Biodiversity Management Committees and Updation of People Biodiversity Registers by conducting Participatory Rural Appraisal (PRA) exercise, organizing field camps and recording of traditional knowledge associated with biological resources. Organize capacity buildings & training programmes for various stakeholders. Preparation of proposals for conservation of flora and fauna of Punjab, Biodiversity Conservation, Development of Bilingual Awareness Material. The job involves extensive field visits.

Age: The upper age limit of this post shall be 42 years as on the last date of receipt of application.

Emoluments: Rs. 31000/- + 16 % HRA per month (including all statutory liabilities)

Tenure: Initially for one year. Contract may be extended based on the performance and availability of the funds.

Eligible candidates may apply on the prescribed Performa available at website: www.pscst.punjab.gov.in along with self-attested copies of testimonials, experience certificates, if any, recent passport size photograph within 15 days of the publication of this advertisement. No fee is payable by SC category candidates. The applications complete in all respect, along with testimonials, experience certificate etc. must reach this office latest by **03.11.2022**, through Registered/Speed Post. The name of post applied for must be super scribed at the top of the envelope. PBB reserves its right to reject any or all applications without assigning any reason.

General Information & Conditions:

- The applicant must be a citizen of India.
- All applicants must fulfill requirements of the post and other conditions stipulated in the Advertisement as on the last date of submission of application i.e. **03.11.2022**. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of submission of application.
- In case of receipt of large number of applications, only short listed candidates will be called for test/interview. The criterion for short listing the candidates will be on the basis of marks obtained by a candidate in the essential qualifications and/or experience gained in the relevant field. The list of short listed candidates will be uploaded on the website of PSCST under 'Job Opportunities'.
- In case of Universities/Institute awarding CGPA etc. candidates are requested to convert the same into percentage based on the formula as per their university/institute guidelines.
- The application should be accompanied by self-attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized Universities/Institutions etc. Incomplete applications received without the required certificates/documents are liable to be rejected.
- The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for shortlisting / selecting the candidates for interview.
- The period of experience in a discipline /area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications. Experience certificate must be issued from competent administrative authority of the concerned organization.
- Applications from employees of Government Departments will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. The vigilance clearance should also be submitted. However, advance copy of the application may be submitted before **03.11.2022**, 17.00 Hrs. IST.
- Candidates should specifically note that the applications received after the closing date for any reason, whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by Board.
- Incomplete applications (i.e. without photograph, unsigned and applicable testimonials

etc.) will not be entertained and will be summarily rejected.

- The decision of PBB in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/interview will be final and binding on the candidates.
- Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.

Documents to be attached with the Application Form:

- Coloured photograph pasted on the form and signed across in full.
- Self-Attested photocopy of 10th/12th class certificate indicating Date of Birth.
- Self-Attested photocopies of all education qualifications certificates as well as mark sheets.
- Self-Attested photocopy of SC Category Certificate.
- Self-Attested photocopy of experience certificates, if any.
- All other supportive documents in support of the application.

**Sd/
Member Secretary**